



## EMPLOYMENT OPPORTUNITY

Bank of the Bahamas Limited, the institution of first choice in the provision of financial services, seeks to identify suitable candidates for the position of:

### **Corporate Manager, Internal Audit**

We are seeking a highly-skilled and experienced Corporate Manager, Internal Audit to join our team. This individual will lead our internal audit department, ensuring all our operations and processes meet organizational standards and regulatory requirements.

#### **Key Responsibilities:**

- Design and execute a dynamic internal audit plan using a risk-based methodology.
- Design, implement, and oversee the Bank's internal audit strategy.
- Lead internal audits, ensuring they are carried out efficiently and effectively, and oversee the documentation of results.
- Present findings and recommendations to senior management and the audit committee, ensuring timely resolution of issues raised.
- Assist with risk assessments and provide insight into risk mitigation strategies.
- Ensure the organization complies with internal regulations and established control protocol.
- Lead, train, and mentor internal audit staff, promoting a culture of high performance and continuous improvement.
- Build and maintain relationships with key stakeholders across Departments and Branches, ensuring smooth execution of audit activities.
- Act as the primary point of contact for external auditors and coordinate activities as needed.
- Keep abreast of changes in laws, regulations, professional standards and changes in the Bank that could affect the business risk profile.
- Supervises staff in the audit and execution of assigned projects through on-site review of work paper and close supervision.
- Determines the effectiveness and reliability of internal control in relation to defined control requirements.
- Directs the planning of audits by ensuring scope and extent of work is in accordance with the approved plan, timing and budget are reasonable, procedures are efficient, appropriate resources are assigned and risks are understood.

#### **Minimum Requirements:**

- A Bachelor's degree in Finance, Accounting, or a related field. Professional certifications such as CIA (Certified Internal Auditor), CPA (Certified Public Accountant), or CISA (Certified Information Systems Auditor) are preferred.
- Minimum of 10 years of professional experience in auditing, with at least 5 years in a leadership role.
- Proficiency in audit software, data analytics, and Microsoft Office Suite.
- Exceptional analytical skills, strong communication and presentation skills, high attention to detail, and the ability to work well under pressure.
- Integrity, objectivity, confidentiality, and a strong sense of professional ethics.

**Benefits include:** Competitive salary and performance-based incentives, Group medical Insurance, life, dental and vision benefits, Pension plan

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

Interested persons should apply no later than **November 24<sup>th</sup>, 2023** to:

**Email: [hr.apply@bankbahamas.com](mailto:hr.apply@bankbahamas.com)**